

ADMINISTRATION COMMITTEE AGENDA

January 12, 2026

5:30 PM

- 1. Call to Order**
 - a. Godfrey, Nemi, Abbott, Bradt, Casale, Elder, Robins
- 2. Approval of Minutes of November 24, 2025**
- 3. Community Safety and Security Committee Agenda**
- 4. Community Services Committee Agenda**
- 5. Infrastructure Committee Agenda**
- 6. Real Property**
 - a. Authorization for Real Property Tax Refunds/Corrections - 2026
- 7. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
November 24, 2025
5:30 PM**

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	A. Nemi I. Myers C. Robins C. Voccio R. Wydysh	R. Updegrove K. Alexander T. Farrell D. Huntington C. Joerg P. Lopes J. Pitarresi K. Schuler H. Soles	M. Filicetti, Sheriff's Office K. Kugler, Conflict Defense J. Schultz, Fire Coordinator F. Khan, Public Health L. Kelemen, Mental Health G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering D. Timm, Refuse T. Quattrini, Information Technology
EXCUSED:	R. Bradt D. Godfrey J. Elder		

1. Call to Order

Legislator A. Nemi called the meeting of the Administration Committee to order at 5:30 p.m.

2. Approval of Minutes

Legislator A. Nemi asked for the approval of the minutes to the meeting of November 10, 2025. The minutes were approved by I. Myers. C. Voccio seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

a. Office of the Sheriff

- i. Accept Police Traffic Services Grant
- ii. Award of Shower Refinishing Request for Proposal #2025-51
- iii. Sole Source Doron Precision Systems
- iv. Sole Source Qualtrax Software Maintenance Service Agreement

C. Robins made a motion. C. Voccio seconded it. Passed unanimously.

4. Community Services Committee Agenda

a. Department of Public Health

- i. Buildout of the Relocation of Public Health Clinic and Offices Change Order NO. 2-Final

b. Department of Mental Health

- i. Budget Modification - 2025 Contract State Aid COLA
- ii. Budget Modification - A4310 Court Ordered County Mandated Costs
- iii. Resolution to Reorganize Opioid Addiction/Overdose Strategy Implementation Standing (OASIS) Committee

C. Voccio made a motion. C. Robins seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
November 24, 2025
5:30 PM**

5. Refuse District Committee Agenda

- a. Award Sump Pump Repair Bid
- b. Surplus Refuse Tanker Vehicle

I. Myers made a motion. C. Voccio seconded it. Passed unanimously.

6. Infrastructure Committee Agenda

a. Refuse

- i. Award Sump Pump Repair Bid
- ii. Surplus Refuse Tanker Vehicle

b. Buildings & Grounds

- i. Budget Modification – Parking Lot Improvements

c. Engineering

- i. Ewings Rd over Eighteen Mile Creek, Town of Newfane and Quaker Rd Over Golden Hill Creek, Town of Somerset Federal Aid Local Project Agreement
- ii. Membership Contract Western New York Stormwater Coalition
- iii. Capital Account Budget Modification Public Works Storm Facility
- iv. Award of Contract – New Public Works Facility 12,000-Gallon Steel Underground Tank Removal NO. 1 – Final
- v. New Public Works Facility Electrical Contract Change Order No. 1

d. Public Works Administration

- i. Renewal of Contract with Niagara Falls Coach Lines, Inc. for the Operation and Maintenance of Connect Niagara Rural Transportation

C. Robins made a motion. I. Myers seconded it. Passed unanimously.

7. Real Property

- a. Waiver of Residency Requirement – Tax Map Technician

I. Myers made a motion. C. Voccio seconded it. The resolution passed unanimously.

8. County Attorney

- a. Resolution Settling United States v. 9.108 Acres of Land and Settlement of Taxes

A. Nemi made a motion. I. Myers seconded it. The resolution passed unanimously.

- b. Claim Settlement Patricia Cleri vs. Niagara County, NY

A. Nemi made a motion. C. Voccio seconded it. The resolution passed unanimously.

9. Adjournment

A motion was made by C. Voccio to adjourn. C. Robins seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:04 p.m.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
November 24, 2025
5:30 PM**

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

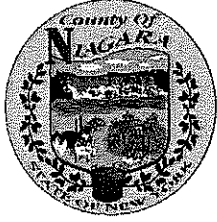
Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA January 12, 2026

1. Call to Order
 - a. McKimmie, Godfrey, Abbott, Bradt, Elder, Farruggia, Nemi
2. Approval of minutes from previous meeting
3. Sheriff
 - Res. – Federal Equitable Sharing Annual Recertification.**
 - Res. – Budget Mod. – Create and Fill Two Temporary Deputy Sheriff's Positions.**
 - Res. – Budget Mod. – SFY2025 Next Generation 911 Grant.**
 - Res. – Budget Mod. – Police Traffic Services Grant.**
 - Res. – Budget Mod. – Abolish Computer Programmer Position and Create and Fill ITT Position.**
 - Res. – Award of Sealed Bid Remediation of Duct Work and Ceiling.**
 - Res. – Award of 911 System Hardware Refresh with Support.**
 - Res. – Budget Mod. – Sole Source Purchase of Commercial Load Weighing Devices.**
4. Public Defender
 - Res. – Waiver of Residency Request.**
5. Probation
 - Res. – Accept Ignition Interlock Device Monitoring Program Award for 2025-2026.**
 - Res. – Budget Mod. – Acceptance of Niagara County Pretrial Services Award Grant.**
6. Fire Coord/Emerg. Svcs.
 - Res. – 2026 Budget Modification Rollover 2025 Homeland Security Unspent Funds.**



Community Services Committee

AGENDA - Meeting of January 12, 2026

1. Call to Order

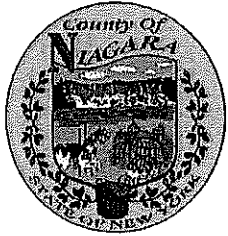
a) Abbott, Bradt, Gooch, Godfrey, Nemi, Robins, Speranza

2. Approval of Minutes of November 24, 2025

3. Department of Mental Health

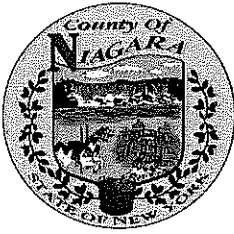
a) MH Waiver of Purchasing - Peaceprints

4. Motion to Adjourn



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY JANUARY 12, 2026
MEETING NO. 1
5:30 PM

- 1. Call to Order**
- 2. Meeting Minutes – Approval**
 - a. November 24, 2025
- 3. Water District – Approval**
 - a. Water Treatment Plant Coagulation Basin Restoration
 - b. Transmission Main Interconnections
- 4. Information Technology – Approval**
 - a. “CW” Resolution
- 5. Engineering – Approval**
 - a. Award of Contract
 - i. Burmaster Park Phase II, Fisher Associates – EPN2505
 - ii. Ewing and Quaker Bridge/Culvert Rehab, Edbauer – EPN2215
 - b. Amendment
 - i. Golf Course Restroom design, Nussbaumer and Clark – NO.3, Final – EPN2311
 - ii. Wilson-Burt Rd Bridge over 18 Mile Crk, C&S Engineers – NO.4, EPN2119
 - iii. Public Safety Training Facility Roof and RTU Replacement, DiDonato Associates – NO.2 Final – EPN2310
 - iv. Braley Rd over East Branch of 12 Mile Crk, Clough Harbour – Final – EPN2228
 - c. Change Order
 - i. Hartland Rd. Bridge over Golden Hill Crk., Hunting Valley Construction – NO.1 Final, EPN2115
 - ii. Rehabilitation of Upper Mt. Rd. from Route 31 to Lockport Junction Rd, Edbauer – NO.1 Final, EPN2226
 - iii. Replacement of Hess Rd Culvert NO. 24-24 Project, Edbauer – NO.1 Final, EPN2130
 - iv. Stormwater Agreement – City of Tonawanda
- 6. Highway – Approval**
 - a. Highway Expenditures of County Road Fund Monies
- 7. Administration – Approval**
 - a. Acceptance of 5311 Grant Funds
 - b. Consultant/Expert Service Agreement Contract Extension
 - c. Niagara County Department of Public Works Capital Account Budget Modification



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20050111 cdp budget adjustment)

Today's Date: 1/2/2026

Department Submitting agenda item: Real Property

Date of Committee Meeting: 1/12/2026

Title: Real Property Tax Corrections NO. COE-2026 A

Brief Summary:

Authorization to correct county tax billings and to approve tax refunds/credits based upon the recommendation of the Real Property Tax Director.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved:

Action Requested:

Associated Costs:

Benefits & Risks:

**AUTHORIZATION FOR REAL PROPERTY TAX
REFUNDS/CORRECTIONS - 2026**

WHEREAS, New York State Real Property Tax Law, sections 554 and section 556, provides for an administrative correction of error process that assists property owners in obtaining refunds and/or corrections for real property tax payments or billings, and

WHEREAS, certain clerical errors, unlawful entries and errors in essential fact, as defined in the New York State Real Property Tax Law, are permitted to be corrected by a taxing jurisdiction based upon the recommendation of the Director of Real Property Tax Services, and

WHEREAS, the taxing jurisdiction can delegate, by resolution, on an annual basis, to an official who is empowered to authorize payment of bills without prior audit, the authority to perform the duties of the tax levying body in regard to Real Property Tax Law, Sections 554 and 556, now, therefore, be it

RESOLVED, that the Niagara County Treasurer is hereby delegated the authority to perform the duties of the tax levying body during 2026 when the Real Property Tax Director's recommended refund and/or correction is twenty-five hundred dollars or less, and be it further

RESOLVED, that on or before the fifteenth day of each month, the Niagara County Treasurer shall submit a report to the Niagara County Legislature of the refunds and/or corrections processed during the preceding month, containing the name of each recipient, the location of the property, and the amount of the refund.

ADMINISTRATION COMMITTEE